

EAMENA-CPF Training 2020

Week 2: EAMENA Database v3 (Part 2)

In the second week of the training, we would like to continue to practice your skills and do data entry in the new version of the EAMENA database.

This week, we will focus on the Condition Assessment sections of the database. This will include how to fill in the Heritage Place Condition Assessment card, how to create Built Component records to record specific components of features or buildings in more detail and how to relate them to Heritage Places and how and when to do Detailed Condition Assessments.

We would also like you to practice and make sure that you have created the necessary Information Resource records for data you have entered.

If you have questions or discussion points, contact your Training Manager or post to our Facebook group.

Topics covered:

- Heritage Place Condition Assessment
- Built Component Records
- Detailed Condition Assessment Records
- Information Resource Records

Activities:

1. Work through the Week 2 tutorial documents and videos to familiarise yourself with the new EAMENA database.
2. Complete and update the Condition Assessment cards of the records in your dataset that you began to work on last week.
3. Practice adding and filling in Built Component records for 2-3 of your Heritage Places.
4. Practice adding and filling in Detailed Condition Assessment records for 2-3 of your Heritage Places, Site Features within Heritage Places, or Built Components. Detailed Condition Assessment data is mainly gathered during field condition assessment visits. Try to do your Detailed Condition Assessments for sites, features, or structures that you have visited and assessed in person already, or that you can visit soon as part of your training field assessment activity.
5. Practice creating Information Resource records for imagery or publications that you have used to create your records and relate them to the appropriate Heritage Place or other types of records.